

# 2019-11-04 Teleconference



Present	Name	Affiliation
x	Calvin Beebe <a href="#">Calvin E. Beebe</a>	HL7 Chair
x	Walter Suarez <a href="#">Walter Suarez</a>	HL7 Chair elect (vice chair)
x	Russ Leftwich <a href="#">Russell Leftwich</a>	Treasurer
x	Melva Peters <a href="#">Melva Peters</a>	Secretary
x	Ed Hammond <a href="#">William E. Hammond</a>	Chair emeritus
x	Jennifer Covich Bordenick <a href="#">Jennifer Covich-Bordenick</a>	HL7 Director
	Diego Kaminker <a href="#">Diego Kaminker</a>	Affiliate Director
x	Ken Kawamoto	HL7 Director
Regrets	Janet Marchibroda <a href="#">Unknown User (jmarshibroda)</a>	HL7 Director
x	Nancy Orvis	HL7 Director
Regrets	Line Seale <a href="#">Line Saele</a>	Affiliate Director
x	Dave Shaver <a href="#">Dave Shaver</a>	Appointed Director
x	Mary Ann Slack <a href="#">Mary Ann Slack</a>	Appointed Director
x	Andrew Truscott <a href="#">Andrew Truscott</a>	Appointed Director

Present	Name	Affiliation
x	Chuck Jaffe <a href="#">Charles Jaffe</a>	CEO
x	Wayne Kubick <a href="#">Wayne Kubick</a>	CTO
x	Mark McDougall <a href="#">Mark McDougall</a>	Executive Director
Regrets	Karen Van Hentenryck <a href="#">Karen Van Hentenryck</a>	Assoc. Executive Director

## Agenda Topics

Time	Agenda Item	Meeting Minutes from Discussion
12:00 - 12:03 pm ET	Roll call/agenda review - Calvin	Quorum was established. Calvin called the meeting to order at 12:06pm  The agenda was reviewed. No additional agenda items were suggested.
12:03 - 12:05 pm	Consent agenda: - Calvin <ul style="list-style-type: none"> <li>Approval of Sept 17 minutes</li> <li>Approval of CEO report, including approval of Micky Tripathi as an appointed Board members in 2020</li> <li>Approval of CTO report</li> </ul>	<b>MOTION</b> by Melva: To approve the consent agenda; seconded by Walter. The motion carried unanimously.

Time	Agenda Item	Meeting Minutes from Discussion
12:05 - 12:20 pm	<p>Treasurer's report - Russ</p> <p><b><u>MOTION</u></b>: from the Executive Committee to seek Board approval of the Finance Committee and EC endorsed 2020 budget</p>	<p><b><u>MOTION</u></b>: from the Executive Committee to seek Board approval of the Finance Committee and EC endorsed 2020 budget.</p> <p>No further discussion.</p> <p>The motion carried with 1 abstention (Nancy Orvis) - CARRIED. Per the GOM, those Board members not on the call are to be contacted via email and given an opportunity to vote on the budget. Line, Janet and Diego were contacted and all voted in favor of approving the budget.</p>
12:20 - 12:30 pm	<p>Review/approval of EC endorsed diversity and inclusion statement, next steps - Walter</p> <p><b><u>MOTION</u></b>: from the Executive Committee to seek Board approval of the EC endorsed diversity and inclusion statement.</p>	<p>Walter provided the following background:</p> <ul style="list-style-type: none"> <li>• Important for HL7 to establish an organizational statement on diversity, equity and inclusion given our diverse participants. Intending to reaffirm HL7's commitment to diversity, equity and inclusion across the entire organization. A series of provisions are included with respect to people, work environment, defining characteristics, integration and diversity and inclusion strategy are included along with the pillars.</li> <li>• There will be some important next steps including a communication plan and it is important that we follow through with the policy.</li> <li>• This was approved by the EC.</li> </ul> <p>Jennifer commended the work on this policy. Likes definition of diversity.</p> <p>The motion carried with 1 abstention (Dave Shaver) - CARRIED</p>

<p>12:30 - 12:45 pm</p>	<p>CTO Items for discussion/vote</p> <ul style="list-style-type: none"> <li>• Eliminate 90-day members only access for standards</li> <li>• Update on Implementation Support Plan</li> <li>• FHIR Community Process update</li> <li>• FHIR Foundation and Pfizer grant - approval of following letter needed:</li> </ul>	<p>4 items for discussion:</p> <ul style="list-style-type: none"> <li>• Eliminate 90 day members only access for standards <ul style="list-style-type: none"> <li>◦ <b><u>MOTION:</u></b> Calvin - seconded by Russ - to remove 90 day embargo.</li> <li>◦ Friendly amendment: <b><u>MOTION:</u></b> Calvin - seconded by Russ - to suspend the 90 day embargo on standards at this time. <ul style="list-style-type: none"> <li>▪ The motion carried unanimously - <b>CARRIED</b></li> </ul> </li> <li>◦ Wayne will work on communication strategy</li> </ul> </li> <li>• Update on Implementation Support Plan <ul style="list-style-type: none"> <li>◦ Have engaged a consultant and consultant advisor to work on how HL7 should support implementers</li> <li>◦ Interviews are in progress - are on target to complete before Thanksgiving</li> <li>◦ Survey will be done for broader community</li> <li>◦ Final report and recommendations to Board to Sydney WGM.</li> <li>◦ Good support for community for interview process</li> </ul> </li> <li>• FHIR Community Process <ul style="list-style-type: none"> <li>◦ Grahame has updated the process - <a href="#">FHIR Community Process</a> update</li> <li>◦ Have added additional details to describe how it will work</li> <li>◦ Still need operational processes for applying and approvals</li> <li>◦ Asking Board to review and comment - will add to agenda for next meeting</li> </ul> </li> <li>• FHIR Foundation and Pfizer Grant - <ul style="list-style-type: none"> <li>◦ Request made from CODEX project - to accept grant from Pfizer - to be given to support project <ul style="list-style-type: none"> <li>▪ Can only be given to a 501C foundation to support project</li> <li>▪ Have asked that the FHIR foundation accept the grant</li> <li>▪ <b><u>MOTION:</u></b> by Austin, seconded by Walter to approve the signature of the letter of agreement.</li> </ul> </li> </ul> </li> </ul>
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Time	Agenda Item	Meeting Minutes from Discussion
		<ul style="list-style-type: none"> <li>▪ Discussion: sets the stage for using the mechanism for other projects/groups - good to have this alternative in place for a mechanism to receive funding from grants</li> <li>▪ The motion carried with 1 abstention (Mary Ann) - CARRIED</li> <li>• Technical correction to R4               <ul style="list-style-type: none"> <li>◦ changes coming related to rules (particularly ONC)</li> </ul> </li> </ul>
	Updates from CEO Report	<ul style="list-style-type: none"> <li>• HIMSS Partnership               <ul style="list-style-type: none"> <li>◦ Bilateral Agreement between HIMSS and HL7 to support education, training, communication and outreach</li> <li>◦ Received a document - first pass - significant change to what was submitted to HIMISS</li> </ul> </li> <li>• FHIR Accelerator Projects               <ul style="list-style-type: none"> <li>◦ Beginning to address some of the strains put on the Work Groups and TSC - will see significant change to take burden off of the Work Groups</li> <li>◦ This is important if the Accelerator Program is to be successful</li> </ul> </li> <li>• New SOU pending with Sequoia - as it relates to TEFCA</li> <li>• New document received from NCPDP on their work in collaborating on FHIR related work</li> <li>• Confirm appointment of Micky Tripathi to the HL7 Board</li> <li>• Thank you to Mary Ann Slack for her work on the Board for the past 4 years               <ul style="list-style-type: none"> <li>◦ Thank you was echoed by Calvin and other members of the Board</li> </ul> </li> </ul>
12:45 - 1:00 pm	Update on Friends of HL7 progress - Janet	Janet was not on the call - will include on the agenda for the next meeting

Time	Agenda Item	Meeting Minutes from Discussion
1:00 - 1:15 pm	<p>Review/approval of EC endorsed revisions to the agreement with the CEO</p> <p><b><u>MOTION</u></b>: from the Executive Committee to seek Board approval of revisions to the CEO agreement.</p>	<ul style="list-style-type: none"> <li>• <b><u>MOTION</u></b> from the Executive Committee to seek Board approval of revisions to the CEO agreement <ul style="list-style-type: none"> <li>▪ The motion CARRIED with abstentions from Nancy, Mary Ann, Austin, Andy</li> </ul> </li> </ul>
		<p><b>Motion</b> - Walter - Austin - to adjourn</p> <p>The meeting was adjourned at 1:05pm</p>